

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: January 18, 2018

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa and John Reiner. Directors Chris Curry and Michael Russell were excused from the meeting. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman. Other's attending: Muirfield Grounds and Facilities Committee representative, Pam Ellinger and Muirfield Social Activities Committee representative, Ray DiRossi.

Dr. Fathman moved to adjourn from regular business and move to executive session. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETING

The minutes of the November 15, 2017 meeting of the Board of Directors were sent via email earlier in the week. Ms. Evans moved to approve the minutes of the November 15, 2017 Board of Directors Meeting, Ms. Linehan seconded the motion. All were in favor. Motion approved.

3. COMMITTEE REPORTS

Grounds & Facilities Committee:

Ms. Ellinger reported the committee conducted a special meeting on December 6, 2017 to review survey comments related primarily to the pools, pathways, and common areas. Ms. Ellinger presented a summarized report with recommendations to the Board of Directors. Mr. Zeier informed the board that he started the interview process for a Pool Manager. Discussion followed.

Civic Action Committee:

No Report.

Social Activities Committee:

Mr. DiRossi reported due to the demand of the Santa Event the committee members were able to coordinate a second event the morning of the planned event. Total attendance for both events was 358 people. The next MSAC meeting will be held on January 21, 2018. The annual Easter Egg hunt is tentatively scheduled for March 18, 2018. Mr. DiRossi reported that Matt Salts accepted the nomination to be a member of the committee.

Mr. DiRossi reported MSAC has received \$460.00 in donations. Request for donations for the Muirfield Social Activities Committee will be included with the annual assessment billing. Due to the popularity of the Santa Event an adjusted budget for 2018 will be submitted at the March 15, 2018 Board of Directors meeting.

Bylaw Committee:

On behalf of the committee Mr. Kaman reported the Bylaw committee had a meeting January 11, 2018. Mr. Kaman discussed recommendations for changes to the Bylaws. After discussion Mr. Kaman was directed to present all changes at the March 15, 2018 Board of Directors meeting.

Design Review:

Mr. Zeier presented the list of plans the Design Control Committee reviewed November 1, 2017 through December 31, 2017. Since January 1, 2017, 558 requests have been reviewed by the Committee. 51 of the request were disapproved. Disapprovals were generally due to lack of information. After revisions, 30 of the 51 requests were approved, leaving only 21 requests that are still disapproved for not resubmitting or if the request will not be approved.

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Mr. Zeier opened discussion regarding solar panels. After discussion, Mr. Zeier is directed for the Muirfield Design Control Committee to discuss Design Standards that may allow solar panels or an alternate ways to harness solar energy. Dr. Fathman directed Mr. Zeier to include Director, Mike Russell for the discussion.

4. **OLD BUSINESS**

Mr. Zeier presented a list of companies and cost to administer alcohol and drug testing to all Association staff members. After discussion Mr. Gaydos moved that as a condition of employment with Muirfield Association, Inc. all newly hired employees, including seasonal staff are required to take and pass an alcohol/drug test. Failure to pass will forfeit employment with the Association. Failure to take alcohol/drug test will result in forfeiture of employment. Also 10% of full time association staff members will be randomly selected annually. Mr. Reiner seconded the motion. Three in favor. Two against. Motion approved.

Dr. Fathman opened discussion for street signs located in Muirfield Village to be in compliance with federal regulation. The current design of street signs are not in compliance with federal regulations. After discussion Ms. Chinnici-Zuercher moved for the City of Dublin to maintain all street signs located in Muirfield Village. Mr. Oleksa seconded the motion. All in favor. Motion approved

5. **OFFICERS/MANAGEMENT/LEGAL REPORT**

General Manager's Report:

Mr. Zeier reported the Muirfield Village Golf Club will not issue gate cuts to Muirfield Village property owners for the 2018 Memorial Tournament. Mr. Zeier talked with Memorial Tournament Executive, Director Dan Sullivan to discuss changes. In previous years there were 54 points of entry. This number will be reduced to 15 points of entry. Dr. Fathman & Mr. Zeier will have a meeting with Dan Sullivan on January 22, 2018. Discussion followed.

Deed Violation Report:

Dr. Fathman moved to ratify revocation of privileges for those properties where normal notification procedures were followed with no correction. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

Treasures Report:

Ms. Chinnici-Zuercher reported Devin & Associates has been selected by the Finance Committee to perform the annual association audit. A three year contract was agreed. After the first year either party may exit the contract without penalty. Discussion followed.

Presidents Report:

Dr. Fathman reported the Annual Meeting is tentatively set for April 18, 2018 at the Muirfield Village Country Club.

Association staff reported to Dr. Fathman that a resident has requested for the Board of Directors to advocate to the Dublin City School Board for the replacement of Deer Run Elementary School, the resident believes the building is outdated, and should be rebuilt. After discussion, Dr. Fathman will contact and advise the resident to contact the Dublin City School Board.

Dr. Fathman reported that he has had conversations with a new resident that recently moved to Muirfield Village, at the Stansbury development. The resident has not been receiving mail and requested for assistance from the Board of Directors. Dr. Fathman has been in contact with several representatives from the USPS. Discussion followed.

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NEW BUSINESS

On behalf of the Glenbarr Association Ms. Chinnici-Zuercher thanked Mr. Zeier and staff for the work at Glenbarr.

Mr. Gaydos thanked fellow directors for open discussions and patience with ideas that are presented.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 8:23pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Paula Linehan".

Paula Linehan, Secretary
Muirfield Association, Inc.