

## Front Desk & Concession Staff Handbook



Congratulations! You have been selected as a member of the Muirfield Association Recreation Facilities Team! Your job description and the standard operating policies and procedures are attached. By reading, understanding and following these rules you will become an effective recreational facilities employee. We are excited to have you on board to serve our residents and their guests as they enjoy time at the pools in a safe, clean and friendly atmosphere.

**We look forward to working with you this summer!**

I understand the operating policies and procedures and agree to follow them in carrying out all the duties required as part of my employment at a Recreational Facility of the Muirfield Association, Inc.

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Employee Signature

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Date