



To: MUIRFIELD DESIGN CONTROL COMMITTEE

Application for: **Gazebo, Pergola, Trellis**

\_\_\_\_\_ Pergolas    \_\_\_\_\_ Trellis    \_\_\_\_\_ Gazebo

Date: \_\_\_\_\_ Lot #: \_\_\_\_\_ Phase # \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

This application is presented to the Muirfield Design Control Committee to request approval for proposed changes affecting my lot. I understand that the Committee meets regularly, that they have 30-days to respond to this request and will respond sooner if possible.

To expedite the process, please find enclosed 2 copies of this application, all the following relevant details and the design review fee. I understand that one copy of this application will be maintained on file at the Association office and the other will be returned to me.

This application submission includes all of the following applicable items:

- A drawing of the location of the proposed changes
- Details of material proposed for use including color, style, dimensions, samples and brochures
- Proposed landscape materials, if necessary, including location, type and size
- Photos of the area where the proposed changes will take place
- Written explanation for the project
- Design Review fee payment: \$35
- Expected Date of Completion \_\_\_\_\_

I understand that written approval from the Muirfield Design Control Committee must be obtained prior to installing any of the items. My signature below certifies my commitment to comply with all the requirements as outlined in the Design Standards and on the Guidelines.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## MUIRFIELD ASSOCIATION, INC.

### DETACHED STRUCTURES GUIDELINES

Certain types of detached structures are acceptable at Muirfield when they are designed to integrate with the design of the home; this means utilizing identical materials, colors and overall design characteristics. These structures must be incorporated within the buildable area of the property. Structures such as privacy walls, fences, outdoor kitchens, fire pits, gazebos, pergolas, trellises, decks and patios must be consistent with the design of the main structure. They should be screened with landscaping to guarantee privacy. Metal storage sheds and other pre-fabricated outbuildings are prohibited.



Before making changes or additions to the exterior of your home, written approval from the Muirfield Design Control Committee must be obtained **prior to starting this project**. This guide sheet will assist you in preparing to submit an application to the Muirfield Design Control Committee. These guidelines are in accordance with the Muirfield Design Standards. The following are required for compliance:

1. Submit 2 complete applications including applicable drawings, prints, brochures and samples.
2. Provide samples of materials, colors, finishes, brochures and other applicable information.
3. Provide photographs of the elevations where proposed work is to take place.
4. Provide professionally-drawn scaled drawings identifying all dimensions, materials, etc.
5. Provide a Landscaping Plan indicating the location of all existing landscaping. Identify any landscaping you propose to remove or add.

If you have any questions, please contact the Association office, 889-0922.